



Business Support Center
1142 S Diamond Bar Blvd #502
Diamond Bar, CA 91765
(888) 602-0239
businesstax@hdlcompanies.com

Dear Business Owner/Manager:

The HdL Companies has been retained by the City of Colton to assist businesses in becoming compliant with the City's Municipal Code as it relates to Business Taxes. All information obtained during the review will remain strictly confidential and be used for the City's administration of Business Taxes.

It has come to our attention that you are conducting business within the City of Colton and the City would like to welcome you to the business community. However, our records indicate that your business may not be in compliance with the City's Business License Tax requirements. Please be advised that a business must be registered with the City prior to conducting business within the city. (Municipal Code 5.02.030)

If you hold a valid business license in the City of Colton, please contact the Business Support Center toll free at (888) 602-0239 or by email at businesstax@hdlcompanies.com so we may verify the license and update the City tax registration information.

If you do not hold a valid City of Colton business license, please complete the enclosed application(s) and return it in the provided envelope no later than 15 days from receipt of this letter. Once your documentation has been received, you will be contacted with any additional requirements including an invoice for any tax balances owed if applicable.

If you need assistance completing the application(s), require additional information or believe you have received this notice in error, please contact the Business Support Center at (888) 602-0239 or by email at businesstax@hdlcompanies.com. Please have your account number available when you call.

Sincerely,

City of Colton
Business Support Center