



COLTON PARKS & RECREATION FOUNDATION  
QUARTERLY MEETING MINUTES  
Board of Directors Meeting  
Monday, March 14, 2022

The Quarterly Meeting of the Colton Parks & Recreation Foundation was held on the above-given date and was called to order at 5:01 p.m., in City Hall, located at 650 North La Cadena Drive, Colton, California with President Jimmy Ramirez presiding.

FOUNDATION ROLL CALL

Directors Present

Dave Toro, Councilmember (*Vice-President*) (*excused*)  
Jimmy Ramirez, (*President*) Recreation & Parks Commission Chairperson  
Aurelio De La Torre, (*Treasurer*) City Treasurer  
Deb Farrar, Director of Community Services  
Carolina R. Padilla, (*Secretary*) City Clerk

Directors Absent

William R. Smith, (*CEO*) City Manager (*excused*)  
Chamber of Commerce Executive Director/*VACANT*

PUBLIC COMMENTS

None

ACTION ITEMS:

- 1) Review & approval of minutes of previous Board of Directors meeting Meetings of 9/13/2021 and 12/13/2021.

Motion and Second Director Ramirez/Director De La Torre to approve the minutes of 9/13/2021 and 12/13/2021.

Vote: Motion carried with Director Smith Absent.

- 2) Reports from the previous quarter (Receive & File)  
Quarter 1 (December 2021 – February 2022)
  - a. Recreation Scholarship
    - 0 Applications Received
    - \$121,070 awarded to date
  - b. Fundraising activity = \$3,583.01
    - General \$3194.50
    - Thanksgiving/Holiday \$250

- Online Fundraising \$138.51

Director Farrar presented for review the Recreation Scholarship and Fundraising Activity for Quarter 1 (December 2021 – February 2022); with no objection by Director’s present, report received and filed.

- 2) Treasurer’s Report
  - a) Foundation Financial Report (Receive & File)

Director De La Torre presented an overview of the Foundation Report for period December 2021 – February 2022) with no objection by Director’s present, report received and filed.

- 3) Old Business/Discussion
  - a) 2021 Tax Preparation

Director De La Torre presented information on the upcoming tax preparation for the Foundation; will continue to use the same vendor and the cost is expected to remain the same as in previous years filing; will provide cost and payment at the upcoming Foundation Quarterly Meeting.

- 4) New Business/Discussion/Action
  - a) Reimbursement to Treasurer, Aurelio DeLaTorre for Annual QuickBooks Subscription Fee of \$549.99.

Motion and Second by Director Farrar/Director Ramirez to approved reimbursement to Treasurer, Aurelio De La Torre in the amount of \$549.99.  
Vote: Motion carried with Director Smith absent.

- b) Approval of Holiday Donations reimbursement to the Community Services Department in the amount of \$12,738.52.

Motion and Second by Director De La Torre/Director Ramirez for reimbursement to the Community Services Department in the amount of \$12,738.52.  
Vote: Motion carried with Director Smith absent.

Motion and Second by Director De La Torre/Director Farrar to add an addition item for discussion and action regarding change in banking institution for Parks & Recreation Foundation monies; item c)  
Vote: Motion carried with Director Smith Absent.

- c) Discussion and approval to change banking institution as recommended by Director De La Torre.

Director De La Torre informed the board a request to change banking institution from Bank of America to Citi Bank; with the authorized signatures of Director Farrar, Director Padilla, and Director De La Torre; Bank of America account will continue to be open until all pending transactions are complete; authorize maximum amount up to \$1,000 to open account with Citi Bank.  
Vote: Motion carried with Director Smith absent to take appropriate action as presented/recommended by Director De La Torre to change banking institution of Foundation monies.

BOARDMEMBERS COMMENTS:  
None

ADJOURNMENT

At 5:28 p.m. President Ramirez adjourned the Quarterly Meeting of the Colton Parks & Recreation Foundation.

/s/

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Carolina R. Padilla  
Secretary

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