



**Colton Public Library**  
**LIBRARY BOARD OF TRUSTEES**  
**Notice of Regular Meeting**  
**Tuesday, March 23, 2021 – 12:00 Noon**  
**Meeting to be held remotely Via Webex**  
**Meeting Link:**

**<https://cityofcolton.my.webex.com/cityofcolton.my/j.php?MTID=me232ce262939a687aeb1c1d74bcefd9>**

**BOARD OF TRUSTEES**  
Pete Carrasco, Sr. – President  
Patricia A. Chavez  
Pauline M. Lopez  
Margie Ramirez  
John Villalobos  
**Honorary Members**  
Reverend Robert Johnson  
Donald Hines

In an effort to protect Public Health and prevent the spread of COVID-19 (CoronaVirus), The City of Colton encourages the Public to View this Meeting remotely, as in-person attendance is not possible. Members of the Public who wish to comment on matters before the Board, in lieu of doing so in person, may submit comments by email to [dlopez@coltonca.gov](mailto:dlopez@coltonca.gov) on or before 12:00 p.m., Monday, March 22, 2020. All Comments will become part of the Board meeting record and will be accessible through the Community Services Department.

**I. Call To Order**

**II. MISSION OF THE COLTON PUBLIC LIBRARY**

*The Colton Public Library is a vital community asset with a threefold purpose:*

- 1. To lead men, women and children to a knowledge and appreciation of great ideas that are essential to liberty and justice in a democratic society.*
- 2. To improve the quality of community life by assessing and providing the finest popular materials and informational services to meet the educational, recreational, and cultural pursuits of library users.*
- 3. To strive for excellence in library service with professionalism, courtesy, and personal honesty.*

**III. Roll Call**

Pete Carrasco, Sr., President	_____	Pauline M. Lopez	_____
Patricia A. Chavez	_____	Margie Ramirez	_____
John Villalobos	_____		

**IV. Approval Of Minutes**

- a. February 23, 2021

**V. Library Report**

- a. Current Library Services

**VI. Community Services Director's Report**

- a. Current Department Services & Activities

**VII. Bertha Hartley Memorial Fund Report**

- a. Status of Improvements

**VIII. Discussion and Action Items**

- a. Old Business
- b. New Business
  1. Form 700 – Statement of Economic Interests
  2. AB 1234 Mandatory Ethics Training

**IX. Public Comment**

**X. Board Member Comments**

**XI. Adjournment**

Notice to Public – American Disabilities Act (ADA)

Any person needing special assistance to participate in this meeting should call (909) 370-5083 or (909) 370-5189 by the Thursday prior to the meeting date to make a request for disability-related modification or accommodation. City staff will make reasonable arrangements to ensure your accessibility to this meeting.



**Colton Public Library**  
**LIBRARY BOARD OF TRUSTEES**  
**Tuesday, February 23, 2021**

**MISSION OF THE COLTON PUBLIC LIBRARY**

The Colton Public Library is a vital community asset with a threefold purpose:

1. To lead men, women and children to a knowledge and appreciation of great ideas that are essential to liberty and justice in a democratic society.
2. To improve the quality of community life by assessing and providing the finest popular materials and informational services to meet the educational, recreational, and cultural pursuits of library users.
3. To strive for excellence in library service with professionalism, courtesy, and personal honesty.

To achieve our Mission, the following actions were taken at the Library Board of Trustees Meeting via Webex from their offices/residences on February 23, 2021.

**I. Call To Order**

Board Member Patricia Chavez called the meeting to order at 12:03 pm.

**II. Mission Statement**

**III. Roll Call**

Board Members Present:

Patricia Chavez

Pauline Lopez

Margie Ramirez

John Villalobos

Council Member Koperski, Liaison

Board Members Absent

Pete Carrasco, Sr.

Staff Present

Edward Pedroza

Deb Farrar

Dedie Lopez

Bill Smith

**IV. Approval of Minutes**

a. January 26, 2021

Minutes of the January 26, 2021 Library Board meeting were reviewed and accepted.

**V. Library Report**

• Current Library Services & Past Events:

- Three new Library staff members
- Luque Branch Library is open with services as follow.
  - Books to Go
  - Distance Learning Pods
  - Homework Assistance
- Dr. Seuss Drive-thru Birthday Party, March 2, 3:00 p.m.
- Library Facebook and Instagram

- ✓ Board Member Chavez asked if the Distance Learning Pods are being used.
- ✓ Board Member Villalobos asked if the videos from Facebook and Instagram can be viewed anytime and details about the Dr. Seuss parade route.

**VI. Community Services Director's Report**

Ms. Farrar reported on the following.

• Current Department Services & Activities

- Limited services across the board due to COVID-19
- Gonzales Center as COVID-19 Testing Site through March
- Working with San Bernardino County regarding senior vaccination
- Homeless Program Grant Award

✓ Board Member Villalobos asked about opening and renting the Youth Baseball parks.

**VII. Bertha Hartley Memorial Fund Report**

Status of improvement: (Children's area at Luque Center continued to be expanding.)

- Luque Library programing restored
- Retrofitting the storage area
- Project ends in two months

**VIII. Discussion and Action Items**

a. Old Business: none

b. New Business:

1. FY 2021 – 2022 Library Budget Priorities  
Ms. Farrar stated that priorities is to resume services and continue the added programs in the Luque Library and to resume full service and virtual program next fiscal year.
2. Consider changes to Master Fee Schedule, including elimination of some late fees.  
Board Member Lopez made a motion of consider the changes to the Master Fee Schedule as presented, seconded by Board Member Chavez and approved by 4:0 with President Pete Carrasco, Sr. absent.
3. Friends of the Colton Public Library Status update
  - Virtual Meeting is every first Wednesdays of the month.
  - Membership renewal letter is mailed out.
  - Applied for 501c nonprofit.
  - Sponsored Dr. Seuss Birthday Party event.

**IX. Public Comment - none**

**X. Board Member Comments**

Board Members made comments on various issues and activities throughout the community.

**XI. Adjournment**

The meeting adjourned at 12:49 pm.

The next Library Board of Trustees meeting is March 23, 2021.



Edward Pedroza, Library Manager