

**CITY OF COLTON**  
**UTILITIES COMMISSION**  
**Regular Meeting Minutes**  
**May 13, 2019**

The Regular Meeting was held on the above given date and called to order at 6:02 P.M. by Commissioner Mike Razo

**B. FLAG SALUTE**

Led by Commissioner Strutz

**C. ROLL CALL**

Present: Commissioner Mike Razo; Commissioner Joe Nerio; Commissioner Eric Strutz; Commissioner Jose Olivar

Absent: Commissioner Hamideh Tavakoli; Commissioner Rosanne Reyes; Commissioner Michele McKinney

Staff Present: Dr. David Kolk, Utilities Director; Rebecca Gallegos, Utilities Planning Manager; Hye Jin Lee, Assistant Public Works and Utilities Director; Jessica Sutorus, Environmental Conservation Supervisor; Adrienne Rogers, Sr. Energy Services Specialist; Nicole Mihld, Purchasing and Customer Service Manager.

**D. PUBLIC COMMENT**

None.

**E. APPROVAL OF MINUTES**

**1.) April 8, 2019 Meeting.**

Motion to approve by Commissioner Strutz, Second by Commissioner Razo.

Vote: All in favor, motion carried.

**F. BUSINESS ITEMS/ACTION ITEMS**

**2.) Electric Vehicle Program Overview and Online Management Communications**

Ms. Jessica Sutorus presented an overview of the Electric Vehicle Rebate program. She covered information on the Residential and Commercial EV Rebate Program. These rebates are funded through the Low Carbon Fuel Standards Enrollment that the City started on 2014. The Clean Air Resources Board (CARB) allows the municipalities to use the funds from the sale of the LCFS credits to develop and fund program with the goal to reduce emissions. Ms. Sutorus provided a list of the rebates available to residential and commercial customers.

Ms. Adrienne Rogers covered information about the Online Management Communications item. The Utility is implementing Online Analytic Tool from Datacapable; this is a pilot program to communicate outage information. This software allows customers to text in using a direct number to utility administrators and uses an online analytic tool through Datacapable that searches all the social media to generate and submit reports and get the word out. This may assist Colton Electric crews to pinpoint outages and quickly make necessary repairs, and the residents can view and monitor outages on the Colton Electric website.

**3.) Proposed New Utility Bill**

Ms. Nicole Mihld indicated that Staff has been working on redesigning the utility bill as a cost saving measure. The the proposed new bill will be printed on letter size paper, the cost of printing and mailing the will be reduced. The estimated savings to be between \$9,000 and \$10,000 a year. The bill will also have a fresh look and feel. The revisions will include all current information and will incorporate information that the customers look for the most. At the same time attempting to make it more user friendly. The billing amount for each of the utilities will be easily identifiable with added icons. Ms. Mihld explained the information on the bill layout section by section.

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**3.) Update on Water Supply Sources**

Dr. Kolk made a presentation covering Colton's Water Supply. He covered information on the City's water demand and supply. Colton's overall annual demand is around 3.1 billion gallons. The City Currently has 11 wells operating and the Utility is working on getting one more to meet the City's water demand. There are three wells that are contaminated by perchlorate and the water must be treated before is put into the distribution system. He talked about water resources, the aquifers where it is pumped directly into the distribution system of wells. He presented a map of the local aquifers in San Bernardino and Riverside County, and he indicated the location of the aquifers that supply Colton, the Bunker Hill basin, Rialto-Colton basin, and North Riverside basin. He stated that Colton's water exceeds state and federal standards. He summarized his presentation stating that Colton has 13,230 AF of water rights under normal conditions, with current demand around 9,500 – 10,000. Colton is at 30% reserve margin; Colton exceeds state and federal standards, and despite the recent rainy season local water tables continue to decline, groundwater basins could be at risk within the next fifteen years if groundwater efforts are not implemented.

**5.) Update on Terrace Water Company Request for Service**

Invited guests: Ms. Laura Corral-Flores, and Ms. Abby Flores from Grand Terrace Water Co.

Dr. Kolk held a discussion on the Agreement Regarding the Transfer of Emergency Water from the City of Colton to Terrace Water Company. Ms. Corral-Flores and Ms. Flores were invited to contribute to the discussion.

Dr. Kolk asked the Commission for a recommendation to the City Council the Commission agree with the terms of the agreement as presented today, and recommends that the City enters into this two-year agreement.

Motion to recommend by Commissioner Razo; Second by Commissioner Olivar.

Vote: All in favor, motion carried.

**G. COMMISSIONERS COMMENTS**


Commissioner Olivar expressed his agreement with Dr. Kolk to assist Terrace Water Company.

**FUTURE AGENDA ITEMS**

None discussed.

**I. ADJOURNMENT**

The Meeting adjourned at 8:02 P.M. The next Meeting is scheduled on Monday, July 8, 2019.

  
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Bertha A. Rosas, Secretary