

CITY OF COLTON  
CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
FOR THE CITY OF COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
SPECIAL MEETING MINUTES

May 18, 2016

A Special Meeting was held on the above given date at 5:43 p.m., in the Council Chambers of City Hall, with Mayor Richard DeLaRosa presiding.

CITY COUNCIL ROLL CALL

Councilmembers present were, Toro (*appeared at 5:54 p.m.*), Jorin, Navarro, González, Bennett (*absent*), MPT Suchil (*appeared at 6:13 p.m.*), and Mayor DeLaRosa.

STAFF PRESENT

City Manager Smith, and City Clerk Padilla.

MAYOR AND COUNCIL ITEMS

POSSIBLE CONFLICT OF INTEREST DISCLOSURES FOR THE COUNCIL MEETING OF MAY 18, 2016.

GIFT DISCLOSURES

Mayor DeLaRosa asked the members present if there were any agenda items that were a conflict of interest pursuant to CMC Section 2.04.030. None disclosed.

AB 1234 ORAL REPORTS

Mayor DeLaRosa asked the members present if there were any brief reports on meetings attended at the expense of the City. (*GC Section 53232.3(d)*). None disclosed.

PUBLIC COMMENT

None

ACTION ITEMS

- (1) Approve and adopt a Resolution appointing Karen Parker as Interim Human Resources Manager and approving employment agreement, RESOLUTION NO. R-40-16.

Staff Presentation:

City Manager Smith presented this item for discussion and action by Councilmembers present. The City is in the process of recruiting for this position as Mr. Cooper, Human Resources Manager, retired recently and Council has approved the recruitment, however, under applicable law, the City Council must pass a resolution that makes certain findings before it can employ a CalPERS retiree on an interim basis. Recruitment for the permanent position is going a little slower than liked; do not want to rush it and want to make sure there is a good candidate pool and in order to provide a break between the previous incumbent and the new person approval to bring Mrs. Parker as an Interim is requested.

Motion and Second by CM Navarro/CM González to approve staff's recommendation and approve and adopt Resolution No. R-40-2016.

Vote: Motion carried with MPT Suchil/CM Bennett/CM Toro absent.

## DISCUSSION ITEMS

(2) Fiscal Year 2016-17 Budget Workshop.

### Staff Presentation:

Anita Agramonte, Finance Director, presented a PowerPoint presentation 'City of Colton – Fiscal Year 2016-17 – Budget Workshop'.

Agenda – Enterprise Fund Update

- Fund Balance
- Revenues
- Expenditures
- Capital Improvement Projects
- Authorized Positions

### Electric Utility Fund

Electric Utility Fund Overview

Revenues by Category/Pie Chart

Expenditure by Division

Electric Utility Capital Improvements

Electric Utility F/T Positions

Concerns stated by Councilmembers present with discussion and clarification provided by City Manager Smith and staff included:

- Further clarification on Pie Chart as outlined
- Listing of full time positions
- Legal services listed other than provide by BB&K
- Requested line item by each law firm as provided by BB&K

### Water Utility Fund

Water Utility Fund Overview

Revenues by Category/Pie Chart

Expenditures by Category/Pie Chart

Expenditures by Division

Water Utility Capital Improvements/Projects

Concerns stated by Councilmembers present with discussion and clarification provided by City Manager Smith and staff included:

- \$9.48 million covered by Bond payments
- Available water utility fund to date
- The fact we are projected in reserve only if we get the bond and not a saving
- Capital Improvements – reviewed specifics and are based if we receive bonds
- Intent to build a new reservoir

- Capital Improvement Projects – is it based on priority and if now how is this determined
- Water line in the north/west area will be looked at next year.
- Requested update on recruitment of Bond Consultant

Wastewater Utility Fund

Wastewater Utility Fund Overview

Revenues by Category/Pie Chart

Expenditures by Category/Pie Chart

Expenditures by Division

Wastewater Utility Fund Capital Improvements/Projects

Wastewater Utility F/T Positions

Concerns stated by Councilmembers present with discussion and clarification provided by City Manager Smith and staff included:

- Capital Improvements/Control & Administration Building
- Referenced use of a lot on ‘M’ St. so it will enhance the South Colton area
- Continued clarification as of Administration Building as it related to providing effective customer service
- Possible development of a Utility Customer Service Operation Building

Solid Waste Fund

Revenues by Category

Expenditures by Category

Public Benefit Fund

Revenues by Category

Expenditures by Category

FY 2016-2017 Budget Schedule

In conclusion the idea was presented to develop a Business Incentive Plan/Package as a business enhancement similar to what nearby cities provide; bringing Electric/Water/Wastewater/Public Benefits Fund/Building Development Fees tied together.

Consensus to discuss General Fund Organizational Chart as a Closed Session item.

ADJOURNMENT

At 7:05 p.m. Mayor DeLaRosa adjourned the Special Council Meeting.




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Carolina R. Padilla  
City Clerk