LEGISLATIVE AFFAIRS COMMITTEE MEETING MINUTES
CITY OF COLTON
Monday, March 10, 2014
5:00 P.M.

LOCATION: City of Colton Council Chambers
650 N. La Cadena Drive, Colton, CA 92324

1. GENERAL BUSINESS

a. CALL TO ORDER/ROLL CALL

The Legislative Affairs Committee meeting was held on the above-given date and was called to order at 5:00 p.m. in the Council Chambers of City Hall, with Council Member David Toro presiding. Roll Call was taken by City Clerk Eileen Gomez as follows:

ROLL CALL

Committee Members Present	Staff Liaisons/Representatives Present
Frank Navarro, Council Member	Stephen Compton, City Manager
Deirdre Bennett, Council Member	Eileen Gomez, City Clerk
David Toro, Council Member	Adelfa Flores, Council Office Manager
	Steve Ward, Police Chief
	Lt. Joe Gutierrez, Police Department
	Lt. Mike Hadden, Police Department
	Roberta Wickman, Police Department Manager
	Rachel Carnell, Lead Code Compliance Officer

Committee Members/Staff Absent
None.

b. Minutes

The minutes for the Legislative Affairs Committee meeting held on January 13, 2014 was recorded as "Receive and File" without dissent by Board Members.

c. Correspondence

None.

2. APPOINTMENT

a. Seating of Legislative Affairs Committee Chair

It was a consensus of committee members present to appoint Council Member David Toro as the Chair for the Legislative Affairs Committee.

3. PUBLIC COMMENT

Gary Grossich and John Anaya.

4. RECAP – OLD BUSINESS

City Manager Compton thanked the Council Members present for serving on the Legislative Affairs Committee. He explained that the LAC is a working committee of the Council we can continue with business now that a Chair has been seated.

a. Discussion of programs of the Legislative Affairs Committee

i. Municipal Code Review:
1. **Assignment of Chapters for Review**
2. **Discuss creation of a "Bail Schedule"**
3. **New Ordinances/Resolutions:**
   a. **Animal Control Ordinance**
   b. **Code Compliance Ordinances – Landscaping**
   c. **Curb Painting on Public Property**

City Manager Compton provided an overview of the process for the Municipal Code review. He stated that the first three chapters have been provided for review and asked committee members to mark up the sections that they have questions on and submit them to the City Clerk. Mr. Compton stated that he will do the same and any comments or suggestions will be placed on an LAC agenda for future review and codification.

Mr. Compton provided a summary of the process for codification of the bail schedule. He stated that the City Clerk has been in contact with other cities to discuss how they codified a bail schedule section into their municipal code. Mr. Compton continued to explain the importance of codifying the bail schedule in regards to the administration of fines and penalties. He informed committee members that the City Clerk will report her findings at a later date.

Mr. Compton reported that the animal control ordinance does need to have the section regarding service dogs added. He stated that he has been working on a report with an update which is included in their binder and that this issue is being addressed due to the recent death of a child. Mr. Compton informed members that this item will be placed on a future agenda and the Police Department will provide a report on their progress at this meeting.

Mr. Compton stated that he had a meeting with the Public Works Department regarding the Code Compliance ordinance on landscaping. He stated that they will be providing a presentation at the March 18th Council meeting regarding water conservation. Mr. Compton stated Public Works will be meeting with Code Compliance to make sure they are not cross-purposed and are working together when issuing citations regarding landscaping. Mr. Compton informed committee members that this will be clarified in the municipal code once these ordinances are approved and codified.

Mr. Compton informed committee members that Development Services Director Mark Tomich asked if they would like to have an ordinance drafted to regulate curb painting, specifically by contractors painting on City property. Mr. Compton reminded committee members about complaints that have been received by residents regarding random contractors painting curbs without consent from the property owner then asking for payment after they are done. Mr. Compton stated that an ordinance will assist Code Compliance with developing rules and regulations for this purpose. CM Bennett stated that there have been incidences where the vendors have become aggressive with residents when asking for payment and agreed that there should be an ordinance in place to protect the community. CM Navarro

suggested that there be some type of City-issued identification for vendors that they would have to show when conducting business in the City identifying them as a legitimate business.

ii. Oversight of City Legislative Program:

1. New State or Federal Legislation

iii. Representation – Legislative Actions:

1. League of California Cities
2. Southern California Association of Governments (SCAG)
3. National League of Cities

iv. Manual of Procedures (MOP)

1. Discuss is there a better way
   a. Instead of an MOP maybe a Council Administrative Policy manual combined – discuss Pros and Cons.

Mr. Compton provided an overview of the review of the MOP which will be discussed at a future meeting. He stated that he is currently working on how to possibly combine the administrative policies with the MOP and will bring back information for a more thorough discussion.

5. NEW BUSINESS

a. Animal Services Report
   1. Enforcement function and City of San Bernardino Animal Control contract

Lt. Hadden provided an overview of animal related calls and read information that was provided in a memorandum. He reported monthly averages, statistics and needed vehicle repairs. Lt. Hadden also informed committee members that the City pays $206,487 annually for animal housing plus shelter improvements. There was discussion and comments from committee members.

PUBLIC COMMENT

Cheryl Troutman, Yucaipa Animal Placement Society (YAPS); Dora Maze, Animal Alliance Foundation; Michelle from TLC with PUPS Rescue and Josephus G. Alleyne.

There was discussion regarding possible grants for an animal rescue and committee members expressed their support of working with various organizations. Chair Toro invited any members of the public to meet with him after the meeting to discuss the animal rescue issue. Chair Toro asked Mr. Compton to coordinate a workshop regarding bringing an animal shelter to the City. There was discussion regarding a grant writer and Mr. Compton informed committee members that there is an item addressing this issue on the regular Council agenda for March 18th. CM Navarro requested that there be a provision in the ordinance allowing a maximum length of 6 feet on a leash.

b. United States Postal Service Letter Carriers Resolution
   1. Request for Letter of Support and City Resolution supporting their efforts

PUBLIC COMMENT

Gregory LaMotte, President for the United States Postal Service Letter Carriers and Josephus G. Alleyne.

Gregory LaMotte read a letter that was presented to committee members and included in their binders. Mr. LaMotte stated that they are requesting support from the City, asking the Council to adopt a resolution urging U.S. Senator Barbara Boxer and U.S. Senator Dianne Feinstein to support postal reform. There was discussion regarding this matter and CM Bennett asked for this item to be placed on the Council agenda on March 18, 2014.

Mr. Compton stated that due to time constraints this evening, this meeting will be adjourned to Monday, March 17, 2014 at 5:00 p.m.

c. Colton Wildlands Conservancy
   1. Tentative approval of support for the Colton Wildlands Conservancy until conditions of a City business license and 501(c)(3) status are obtained
d. Massage Therapy and Prevention of Human Trafficking – AB1147
   1. Letter of Support for AB1147 Legislation
e. Committee Member Comments
f. Staff Comments
g. Setting Standing Meeting Schedule – Proposed every 60 days

6. Adjournment: Next Meeting Date: March 17, 2014

Eileen C. Gomez, CMC
City Clerk//Secretary