

CITY OF COLTON ~ LIBRARY BOARD OF TRUSTEES MEETING

February 23, 2016

MISSION OF THE COLTON PUBLIC LIBRARY

The Colton Public Library is a vital community asset with a threefold purpose:

1. To lead men, women and children to a knowledge and appreciation of great ideas that are essential to liberty and justice in a democratic society.
2. To improve the quality of community life by assessing and providing the finest popular materials and informational services to meet the educational, recreational, and cultural pursuits of library users.
3. To strive for excellence in library service with professionalism, courtesy, and personal honesty.

To achieve our Mission, the following actions were taken at the Library Board of Trustees Meeting on February 23, 2016:

I. CALL TO ORDER

The meeting was called to order by Board President Pete Carrasco at 12:00 p.m.

II. ROLL CALL

Board Members Present:

Pete Carrasco, Sr., Board President
Patricia Chavez, Board Member
Don Hines, Board Member
Pauline Lopez, Board Member
Marjorie Ramirez, Board Member

Board Members Absent:

Staff Present:

Deb Farrar, Director Community Services (Acting)
Edward Pedroza, Literacy Program Coordinator, Branch Supervisor
Karen Hinckley, Library Clerk, Board Secretary

III. MINUTES

The minutes of the January 26, 2016 Library Board of Trustees Meeting were reviewed and accepted as corrected: Section VII, 2, b: should read "There will soon be a Ballot Measure for a transfer of funds to the General Fund." In Section IX, strike the sentence which begins "Also" ... through ... "house."

IV. LIBRARY REPORT

Branch Supervisor Pedroza reported that we have some important upcoming dates: On February 26 the State Preschool program will be held in our Community Room. We will begin with a tour of the library, a storytime, scavenger hunt, craft, and then they will return to the Community Room for their regular instruction. On March 2 we will celebrate our annual *Dr Seuss Birthday Party*, with a storytime, cake, juice boxes for the children. We will also be sending readers to local schools for their events. This helps us get the word out about our programs and resources available to students. April 10-16 is *National Library Week*, with the theme *Libraries Transform*.

Our *Healthy Cooking Workshop* will take place on Wednesday April 13th at 6:00 p.m. On Friday April 15th we will have another *Book-to-Movie Night*. We will also host a department-wide event on Wednesday May 4, called "*May The 4th Be With You*" (a *Star Wars*-themed event) starting at 3:30, and screening, in the Community Room. We will again be contracting with *Heros4Hire* with *Star Wars*-related costumed characters. We hope to feature a Jedi training-type exercise with a focus on literacy: such as "the force" of magnetism, gravity, etc.

Our *Mobile Computer Training* classes at The Villas is going very well: Hector recently enrolled nine new senior students. Students mostly work with laptops and tablets. We are in the process of hiring two new Library Assistants to fill a vacant position. At the Literacy Center, we continue to recruit new tutors and learners via *Volunteer Match*; we recently gained three new tutors through them. As always all services are confidential & free; referrals are accepted. City Clerk Padilla reminded Edward to apply soon for citations and/or proclamations that will be awarded by the Council during *National Library Week*.

V. COMMUNITY SERVICES DIRECTOR'S REPORT

CS Director Farrar reported that it was very nice seeing all the Board Members at the Council ceremony honoring Reverend Johnson's years of service. Last week, the Council met regarding the Mid-Year budget. Adjustments to the budget were discussed and approved. Staff are now working on two budgets. If the ballot measure passes, the fuller-service budget will be submitted; if not, the reduced one will be submitted. We will put out information very quickly, as soon as we get it.

Saturday March 26 will be our annual *Egg-Hunt & Earth Day*; we are in collaboration with the Electric Department, who will offer information on solar power, conservation, etc. The event begins at 9:00 a.m., and the Egg Hunt begins at 10:00 (and will be over in 30 seconds). Mark your calendars: Saturday April 2, for *Hall of Fame Induction Ceremony*.

VI. BERTHA HARTLEY MEMORIAL FUND REPORT

The January bank statement shows a balance of \$6,768.18.

VII. DISCUSSION AND ACTION ITEMS

1. OLD BUSINESS - none
2. NEW BUSINESS
 - a. The Form 700s are ready to be passed out to Board Members.

VIII. PUBLIC COMMENT

There were no comments from the public.

IX. BOARD MEMBER COMMENTS

None, this time. City Clerk Padilla advised the members to make sure they read the Ballot Measure material and understand it before they vote; she encouraged all of them to get out there and vote.

X. ADJOURNMENT

The meeting was adjourned at 12:44 p.m. The next Library Board of Trustees meeting is on March 22, 2016.



Edward Pedroza, Literacy Program Coordinator, Branch Supervisor