

CITY OF COLTON ~ LIBRARY BOARD OF TRUSTEES MEETING

January 26, 2016

MISSION OF THE COLTON PUBLIC LIBRARY

The Colton Public Library is a vital community asset with a threefold purpose:

1. To lead men, women and children to a knowledge and appreciation of great ideas that are essential to liberty and justice in a democratic society.
2. To improve the quality of community life by assessing and providing the finest popular materials and informational services to meet the educational, recreational, and cultural pursuits of library users.
3. To strive for excellence in library service with professionalism, courtesy, and personal honesty.

To achieve our Mission, the following actions were taken at the Library Board of Trustees Meeting on January 26, 2016:

I. CALL TO ORDER

The meeting was called to order by Board President Pete Carrasco, Sr., at 12:00 p.m.

II. ROLL CALL

Board Members Present:

Pete Carrasco, Sr., Board President

Patricia Chavez, Board Member

Don Hines, Board Member

Pauline Lopez, Board Member

Marjorie Ramirez, Board Member

Staff Present:

Bill Smith, City Manager

Deb Farrar, Director Community Services (Acting)

Edward Pedroza, Literacy Program Coordinator, Branch Supervisor

Karen Hinckley, Library Clerk, Board Secretary

III. MINUTES

The minutes of the November 24, 2015 Library Board of Trustees Meeting were reviewed and accepted as submitted.

IV. LIBRARY REPORT

Edward Pedroza reported that the November *Healthy Cooking* workshop went very well. Grilled panini & rice pilaf, among other hot foods, were presented. Our *Old Fashioned Christmas* celebration also went very well, with 206 attending. After their visit with Santa, children received a goody-bag filled with gifts from the Museum, in addition to a book, a candy cane and cookies. It began as usual in the lobby with our keyboardist and Dr. Gonzalez, playing instrumental carols until the storytime began. Board Member Chavez read stories to the assembly.

Some upcoming events: on January 29, we will give a tour of the library for 100 third-graders from Lincoln School. On Wednesday March 2 we will have our annual *Dr Seuss Birthday Party* from 3:30-4:30. *National Library Week* takes place April 10 – 16 with the theme “Libraries Transform.” At the Homework Assistance Center, we are in the planning stages of reorganizing staff there. At Main, in our Snack Program (MWF at 3:30-4:00), we have built up to serving 25 snacks per visit for the children. It is encouraging that we have noticed parents from *Healthy Cooking* are bringing their kids to our Snack program.

V. COMMUNITY SERVICES DIRECTOR’S REPORT

CS Director Farrar reported that the 2016 *Winter-Spring Chronicle* (February-May) went out in the mail; in May, the Summer issue (June-September) will go out. In it, the announcements about the *Friends of the Colton Library* and *Library Bricks* have been moved to a different location from the library section, to generate more interest.

On Thanksgiving, we served 800 meals, counting in-person & take-home versions. We had received donations in the amount of \$10,000 for both. In addition, a local hotel brought gently-used sheets and blankets to distribute

that day, and we were also able to distribute jackets from our Community Closets. A choir at Hutton, and Dr. Gonzales at Luque, provided music during the dinners, giving the event a nice restaurant atmosphere for attendees of the event. We were also able to purchase some gift cards for *Dollar Tree* and *Stater Bros* as raffle prizes, which were given at both locations. Thank-you letters were sent out to those who donated. Both Hutton & Luque Centers have Community Closets for clothes and shoes; clothes for youth are most needed. *Christmas Baskets* distribution went well also – we revamped our procedure this year, and have had lots of positive feedback. Toys for children were given in practical laundry baskets, including packaged food items, hygiene packs, and a \$25 gift card from *Stater Bros*; these baskets were family-oriented, not just for children.

Hall of Fame nominations included Tom Williams who was a basketball player at Colton High School, then played in college, and ended as a coach at Ramona High School; and the Colton Mercurys a semi-pro baseball team from the 1940s to 2000s. The induction ceremony is expected to take place in late April.

VI. BERTHA HARTLEY MEMORIAL FUND REPORT

The December bank statement shows a balance of \$6,767.61.

VII. DISCUSSION AND ACTION ITEMS

1. OLD BUSINESS

a. Report on the Proclamation for Reverend Robert Johnson

Reverend Johnson agreed to attend the Council Meeting on Tuesday February 2 at 6:00 p.m. for the ceremony of his Proclamation; he will be brought by his son, who will also attend.

2. NEW BUSINESS

a. Appointment of Officers

Nominations were opened: Pauline nominated Pete Carrasco for another term as President; Pat Chavez seconded; as there were no others nominated, he has the office for another term.

b. Budget Priorities for Fiscal Year 2016-17

There will soon be a Ballot Measure for a transfer of funds from the General Fund. We have prepared two budgets: one in case the Ballot Measure should pass, which will reflect enhanced levels of services; and a different one in case it does not pass, which will reflect reduced levels of services. Other suggestions for library services are encouraged from Board Members.

VIII. PUBLIC COMMENT

There were no comments from the public.

IX. BOARD MEMBER COMMENTS

Board Member Hines noted that the UOS report is very interesting, because it shows changes in numbers of attendance and other categories; he wonders about the causes of the changes. He also mentioned that he appreciates that the sign on the Police gate was moved so that it now can be seen. Also he is thankful that there is now a measure to prevent parking incorrectly in front of his house. Board Member Lopez noted that the museum has a really nice display regarding South Colton, and that it was very informative, exhibiting little-known facts about the area. She recommends it to everyone.

X. ADJOURNMENT

The meeting was adjourned at 12:44 p.m. The next Library Board of Trustees meeting is on February 23, 2016.



Edward Pedroza, Literacy Program Coordinator, Branch Supervisor