



**CITY OF COLTON**  
**City Hall**  
650 N. La Cadena Drive  
Colton, CA 92324  
Website: [www.coltonca.gov](http://www.coltonca.gov)

**Mayor Richard A. DeLaRosa**  
**Council Members:**  
David J. Toro – District 1  
Summer Zamora Jorin – District 2  
Frank Navarro – District 3  
Dr. Luis S. González – District 4  
Deirdre H. Bennett – District 5  
Isaac T. Suchil – District 6  
  
City Treasurer Aurelio De La Torre  
  
City Manager William R. Smith  
City Attorney Carlos Campos  
City Clerk Carolina R. Padilla

**AGENDA**

**SPECIAL MEETING**  
**OF THE CITY COUNCIL/ SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE CITY OF COLTON / COLTON UTILITY AUTHORITY/COLTON PUBLIC FINANCING AUTHORITY/ COLTON HOUSING AUTHORITY**

**WEDNESDAY, NOVEMBER 23, 2016 – 5:30 P.M.**

**Council Chambers**  
**650 N. La Cadena Drive, Colton, California**

**MEETING CALLED TO ORDER**  
**ROLL CALL**

**PUBLIC COMMENT**

**Limit 5 Minutes**

*This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the City Council; however, any matter that requires action will be referred to staff for investigation and report at a subsequent Council meeting. The Council is prohibited by law from discussing or taking immediate action on items during this public comment period.*

*Persons desiring to submit paperwork to the City Council Members shall provide copy of any paperwork to the City Clerk for the Official Record.*

*Speakers will be limited to 5 minutes; provided, however, that the presiding officer shall have certain discretion to extend or limit time as provided for in the City Council Manual of Procedure.*

Said Special Meeting shall be for the purpose of studying and/or taking action on the following matters:

**BUSINESS ITEMS**

1. Approve and Adopt a Resolution to amend the budget for Fiscal Year 2016-17 to appropriate additional funds for the employment agreement for the Executive Administrator to the Mayor and Council, **RESOLUTION NO. R-116-16.**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

**ADJOURNMENT**

**POSTING STATEMENT:**

I, Sabdi Sanchez, Chief Deputy City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted Tuesday, November 22, 2016, at least twenty-four (24) hours prior to the meeting per Government Code 54954.2, at the following locations:

City of Colton City Hall 650 N. La Cadena Drive  
City of Colton Website, [www.coltonca.gov](http://www.coltonca.gov)

**PROCEDURES FOR ADDRESSING CITY COUNCIL**

For the Official Record, it is requested that you obtain a card from the City Clerk and complete it by noting a specific item number on the Agenda, if applicable, or you can identify the subject that you wish to address under the Public Comment portion of the Agenda. The City Council encourages public input on all City issues within the Rules of Decorum. Speakers will be limited to the time periods provided on the Agenda; provided, however, that the presiding officer shall have certain discretion to extend or limit time as provided for in the City Council Manual of Procedure.

**RULES OF DECORUM**

To help conduct the business of the City Council in an orderly fashion, the City Council has adopted rules pertaining to decorum and order, as provided for in the City Council Manual of Procedure. The City Council will strictly enforce these rules in order to allow full expression of ideas and opinions by councilmembers, staff and the public. Generally, the City's rules of decorum prohibit comments or actions which willfully disrupt the meeting. All remarks and questions shall be addressed to the Council as a whole and not to any particular member. No individual Councilmember or member of the City staff shall be questioned without first obtaining permission from the Presiding Officer. The City Council asks that all persons - including councilmembers, staff and the public - act and speak respectfully.

**NOTICE TO PUBLIC**

Staff reports or other written documentation relating to each item referred to, on the Agenda, are available for public inspection at the following locations: Office of the City Clerk, 650 N. La Cadena Drive, Colton, CA; City of Colton Public Library, 656 9<sup>th</sup> St., Colton, CA; or the City of Colton Internet Website, [www.coltonca.gov](http://www.coltonca.gov). Any person having questions concerning any item on the Agenda may call the City Clerk at 370-5191 to make inquiry concerning the nature of the item described on the Agenda. The City Clerk shall direct inquiries to the appropriate office.

All matters listed under the Consent Calendar are considered by the City Council to be routine and will all be enacted by one motion. There will be no separate discussion of these items prior to the time the City Council votes on the motion, unless councilmembers, staff or the public request that specific items be discussed and/or removed for separate discussions or action.

In compliance with the American with Disabilities Act, if you need special assistance to participate in a City Meeting, please contact the City Clerk's Office at 909-370-5001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**LEGAL CHALLENGES**

If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

**MANUAL OF PROCEDURE**

The City Council adopted its Manual of Procedure pursuant to Resolution No. R-150-07; Amended by Minute Action on December 2, 2014 and adopted by Resolution No. R-03-15 on January 20, 2015. Copies are available in the Office of the City Clerk.



# STAFF REPORT

ITEM NO. 1

DATE: NOVEMBER 23, 2016  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: CARLOS CAMPOS, CITY ATTORNEY  
SUBJECT: BUDGET RESOLUTION NO. R-116-16 INCREASING THE GENERAL FUND APPROPRIATIONS IN THE CITY COUNCIL OFFICE

## RECOMMENDED ACTION

It is recommended that the City Council approve Resolution No. R-116-16 increasing the general fund appropriations in the City Council Office by \$9,771.42 for fiscal year 2016-2017.

## BACKGROUND

The City Council is scheduled to adopt an Employment Agreement between the City of Colton and the Executive Administrator to the Mayor and Council. The Employment Agreement provides for supplemental compensation in the amount of \$17,100 for duties performed that are above and beyond the normal duties of Executive Administrator to the Mayor and Council.

## ISSUES/ANALYSIS

The budget for fiscal year 2016-17 has been approved by City Council, and must now be amended to increase General Fund appropriations in the City Council Office by \$9,771.42 due to the expected approval of the Employment Agreement. The adopted fiscal year 2016-17 General Fund budget was balanced and met the ten percent (10%) reserve requirement. Sufficient funds are available in the General Fund unappropriated reserves to accommodate this request but the action would require City Council to appropriate funds in excess of the General Fund reserve requirement.

## FISCAL IMPACTS

Execution of the Employment Agreement with the Executive Administrator to the Mayor and Council would have a General Fund fiscal impact of \$17,100.00: \$9,771.42 in fiscal year 2016-17 and \$7,328.58 in fiscal year 2017-18. Adoption of Resolution No. R-116-16 will appropriate \$9,771.42 in account number 100-6000-6000-1101, Non-PERSable Benefits, from General Fund reserves in excess of the General Fund reserve requirement to accommodate for the fiscal year 2016-17 fiscal impact. The additional \$7,328.58 will be included in the fiscal year 2017-18 budget.

**ALTERNATIVES**

None.

**ATTACHMENT**

1. Resolution No. R-116-16

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**RESOLUTION NO. R-116-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF COLTON AMENDING THE BUDGET FOR FISCAL  
YEAR 2016-17 TO APPROPRIATE ADDITIONAL FUNDS  
FOR THE EMPLOYMENT AGREEMENT FOR THE  
EXECUTIVE ADMINISTRATOR TO THE MAYOR AND  
COUNCIL**

**WHEREAS**, the budget for fiscal year 2016-17 has been approved by City Council, and must now be amended to increase General Fund appropriations in the City Council Office by \$9,771.42 for execution of the Employment Agreement between the City of Colton and the Executive Administrator to the Mayor and Council; and,

**WHEREAS**, the adopted fiscal year 2016-17 General Fund budget was balanced and met the ten percent (10%) reserve requirement; and,

**WHEREAS**, sufficient funds are available in the General Fund unappropriated reserves to accommodate this request but the action would require City Council to appropriate funds in excess of the General Fund reserve requirement.

**NOW, THEREFORE, the City Council of the City of Colton does hereby resolve the following:**

**Section 1.** The City Council hereby approves General Fund appropriations with the use of General Fund reserves in excess of the General Fund reserve requirement by amending the fiscal year 2016-17 budget to appropriate \$9,771.42 in account number 100-6000-6000-1101, Non-PERSable Benefits.

**PASSED, APPROVED AND ADOPTED** this 23rd day of November 2016.

\_\_\_\_\_  
RICHARD A. DELAROSA, Mayor

ATTEST:

\_\_\_\_\_  
CAROLINA R. PADILLA, City Clerk